



# SPENCERS BROOK PROGRESS ASSOCIATION Inc.

## Notice of AGM

### Notice of the 2024 Annual General Meeting of Spencers Brook Progress Association Inc

Dear Member,

Notice is hereby given that Annual General Meeting of the members of Spencers Brook Progress Association Inc. will be held:

<b>Date:</b>	<b>Thursday 24<sup>th</sup> October 2024</b>
<b>Time:</b>	<b>6.00pm</b>
<b>Venue:</b>	<b>Spencers Brook Tavern 48 Thomas St, Spencers Brook WA 6401</b>

This notice dated 23<sup>rd</sup> September given pursuant to Rule 16 of the Constitution on the instructions and authority of the Committee.

In accordance with Rule 17 of the Constitution, no business may be transacted at any General Meeting unless a quorum is present, either personally or by proxy, when the meeting proceeds to consideration of business.

If a quorum is not present within 30 minutes after the time appointed for the General Meeting, the General Meeting stands adjourned to the same time, on the same day in the following week at the same venue. Please note that the new Rules of Association, not yet adopted, allows for the persons to be present at the meeting are taken to constitute a quorum for the purposes of that meeting.

#### If you cannot attend

If you are unable to attend the meeting, please complete a Proxy Form and email with your RSVP to the secretary [marilyn@flameconsulting.com.au](mailto:marilyn@flameconsulting.com.au) by close of business the day before the meeting Thursday 24 October 2024.

#### If you will attend

To assist with our preparations, if you will be attending, please register with the secretary [marilyn@flameconsulting.com.au](mailto:marilyn@flameconsulting.com.au) by close of business the day before the meeting Thursday 24 October 2024.

#### Nominating for the Committee

If you are interested in joining the SBPA Committee, please complete your Nomination Form together with the required attachments (outlined in the Nomination form) via email to the secretary [marilyn@flameconsulting.com.au](mailto:marilyn@flameconsulting.com.au) by close of business the day before the meeting Thursday 24 October 2024.



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## SPECIAL RESOLUTION

The first special resolution to be considered is to appoint an auditor.

## SPECIAL RESOLUTION

As per the Notice of Special Resolution attached at Appendix "A"

***"That the Constitution, in the form presented to the Annual General Meeting by the Vice Chairperson of the Spencers Brook Progress Association Inc.; be adopted as the Constitution of Spencers Brook Progress Association Inc. in substitution for and to the exclusion of the existing Constitution of the Spencers Brook Progress Association Inc."***

## Attachments

The following documents are included herewith for your attention:

- **AGM Documents Attached**
  - Notice of Meeting
    - Voting Procedures and Use of Proxies
    - Appointment of Proxy
    - 2024 Annual General Meeting Agenda
    - 2023 AGM Minutes, President's report, Treasurer's report. (Voting Majority)
  - **AGM Documents Available at Meeting**
    - Vice Chairperson Report (Voting Majority)
    - Audited Financial Statements, Auditors Report and Treasurer's Report (including notes on the 2023-2024 budget for reference) (Voting Majority)
    - Proposed budget for 2024-2025 (Voting Majority)
- **Constitution Documents Attached**
  - Notice of **Special Resolution (75% Majority in favour)**
  - Spencers Brook Progress Association Inc. Constitution (Proposed)
  - Map defining SBPA membership eligibility (Part of the Proposed constitution)
- **Membership Documents Attached**
  - Application for Membership (New or renewing members)
  - Registration of Interest Form
  - Management Committee Nomination Form
  - Code of Conduct for Committee Members

We look forward to your support for the Annual General Meeting and the exciting times ahead for the Spencers Brook Progress Association.

Please don't hesitate to contact the SBPA Committee Members should you have any queries.

Member	Position	Contact
Vacant	Chairperson	
Simon Wallace	Vice Chairperson	<a href="mailto:supasimo@yahoo.com">supasimo@yahoo.com</a>
Marilyn Rulyancich	Acting Secretary	<a href="mailto:marilyn@flameconsulting.com.au">marilyn@flameconsulting.com.au</a> 0418 370 358
Lesley-Anne Hoare	Acting Treasurer	<a href="mailto:Mimosa_arabs@yahoo.com">Mimosa_arabs@yahoo.com</a>
Annie Kavanagh	Committee Member	<a href="mailto:kavs@iinet.net.au">kavs@iinet.net.au</a>
Maria Wiebel-Wilding	Acting Committee Member	<a href="mailto:Maria1ww7@gmail.com">Maria1ww7@gmail.com</a>
Pat Lummis	Acting Committee Member	<a href="mailto:spencersbrooktaVERN@bigpond.com">spencersbrooktaVERN@bigpond.com</a>

Marilyn Rulyancich  
Acting Secretary  
Spencers Brook Progress Association Inc.